

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 12 JUNE 2014 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present

Councillors John Bagnall, Matthew Gore, Julia Gregson, Robert Hartley, Kay Kirkham,
Alan Sykes
Clerk Eve Haskins
In attendance Two members of the public were present

1/614 Apologies

None received.

2/614 Declarations of Interest

None received.

3/614 Public Representation

1. Moor Edge steps:

A member of the public expressed concern regarding the dangerous steps leading to Moor Edge, explaining that they are breaking up and that there is no handrail, and they stated that they know someone in the village who has offered to fix this. Agreed that Clerk to contact BMDC to suggest this;

2. Unsung heroes in the village:

A member of the public mentioned that there are a few people in the village who deserve recognition for their community work, such as the worker in the post office and a lady who used to put flowers in the church. Chair explained about the Parish Council small grants scheme, which can allow groups/individuals to apply for funding to benefit the village – Clerk passed the member of the public a relevant form;

3. Local elderly:

A member of the public expressed concern regarding the number of elderly people in the village who do not seem to be able to get out or see people. Agreed that Clerk to liaise with Age UK to find out if there is a Befriending Scheme running in Harden;

4. Weeds in the village:

A member of the public expressed concern regarding the number of weeds and grass growing between paving stones etc in the village. They explained that they have seen a BMDC worker spraying weed-killer, but not in all the right places and too late in the year. Agreed that Clerk to contact BMDC to inform them of the wider area of weeding required in the village, and also the inefficiencies on the weeding that has been done;

5. Footpath sign at the end of North Walk:

A member of the public reported that the footpath sign at the end of North Walk is damaged. They previously contacted BMDC regarding this but due to a communication breakdown BMDC pruned the bushes round the sign instead of replacing it. Agreed that Clerk to contact BMDC suggesting they replace the sign.

4/614 To confirm minutes of meeting held 8 May 2014

Minutes of meeting on 8 May 2014 were confirmed as a true record and signed by the Chair.

5/614 Exchange of Information

None received.

6/614 Communication issues for Parish Council business

RESOLVED that:

1. Parish Council communication between meetings via emails be kept to a minimum to save everyone's time;
2. Clerk to follow up on decisions made at meetings via email instruction if necessary;

3. Clerk to contact YLCA to obtain examples of the delegation of decisions.

7/614 Role of Parish Council Clerk

RESOLVED that:

1. The Parish Council recognise that the Clerk only works six hours per week;
2. The Clerk should follow the instructions of the Parish Council as a whole, not individual councillors, unless a prior decision has been agreed at a meeting regarding an issue that a parish councillor feels needs following up.

8/614 Update on spending of reserves

RESOLVED that the following actions be taken for the spending of Parish Council reserves:

1. Harden Memorial Park playground: Still awaiting notification of the decision from WREN on this funding (should be received at the end of July);
2. Benches: Cllr Hartley stated that he has organised for the refurbishment of agreed benches – should be done shortly;
3. Hanging baskets: Cllr Sykes updated all that he has been liaising with Bradford Works regarding these baskets, which should be sited by the end of the week.

9/614 Centenary of First World War

RESOLVED that:

1. Clerk to agree quote from Shipley Print for the printing of the commemorative booklet, containing information about the men on the war memorial;
2. Clerk to compile the booklet by mid July;
3. Booklet to be delivered to all village residents by the end of July, containing a flyer advertising the display;
4. Cllr Kirkham to organise the display of First World War photos/documents in the Memorial Hall on Saturday 2 August, possibly in main hall of building;
5. Display to consist of laminated A3 posters containing information on the men that died and other soldiers from the village who survived, and also old photographs and copies of the 1908 map, indicating where the men who fought lived (Cllr Kirkham to be reimbursed for the cost of laminating the maps/posters);
6. Clerk to laminate relevant photos kindly provided by Woodbank Nursery to use in display;
7. Chair to contact local school to see if their First World War banner can be used at the display also;
8. Clerk to liaise with pre-school to determine whether Wifi is available in the Hall to access ancestry websites etc on the day of the display.

10/614 Funding from BMDC

RESOLVED that:

1. Clerk to obtain further quote from Mill Carpets to include the stairs in the re-flooring in the Memorial Hall;
2. Clerk to complete the Action Plan and Community Chest application forms accordingly;
3. Clerk to obtain quote for re-painting of front door of Memorial Hall.

11/614 Harden Children's Gala, 21 June 2014

RESOLVED that Cllrs Gregson, Hartley and Gore to represent the Parish Council at the Gala, using a gazebo borrowed by Cllr Hartley; Cllr Kirkham to bring some newsletters to distribute.

12/614 Toilets at St Ives

RESOLVED that the Parish Council to continue to support the Friends of St Ives in their efforts to keep the toilets at St Ives open, and to forward their online petition on to others to sign.

13/614 Harden Post Office

RESOLVED that Clerk to contact the Post Office after 18 June 2014 if the proposed refurbishment work has not commenced by then, to receive an update on the situation. Clerk

reported that a letter received from the Post Office dated 9 June 2014 contained no further information regarding this delayed refurbishment.

14/614 Planning

RESOLVED that future planning applications be considered by the Parish Council as a whole rather than a planning committee; any applications to be discussed at the end of each meeting.

15/614 Vacancy on Parish Council

Clerk updated all that BMDC have been notified of the vacancy on the Parish Council following the resignation of the former Chair last month. A notice has been subsequently placed on the notice-board asking residents if they wish for an election; if no one petitions BMDC before 25 June 2014 then a new parish councillor can be co-opted at the next meeting on 10 July 2014.

16/616 Asset Register

RESOLVED that the Parish Council's Asset Register was approved by the Parish Council (Clerk to send an electronic copy to all).

17/614 Bank mandate

RESOLVED that the decision to change the bank mandate to include the new Chair and Vice-Chair be ratified by the Parish Council.

18/614 Payments for approval

RESOLVED that the following payments were approved and cheques duly signed:

- **£48.50** Clerk's expenses

19/614 Correspondence

- Email from YLCA re Provision of Services Agreement: Parish Council acknowledged and accepted the service offerings;
- Email from Shipley Area Coordinator's Office re police summer camps for young people: acknowledged;
- Email from Marie Curie re free wills for over 55s: agreed to place the relevant posters in the notice-board;
- Email from Secretary of Friends of St Ives re online petition to save the toilets there: see item 12/614 above;
- Letter from Post Office Ltd: see item 13/614 above.

20/614 Planning decision notifications from Bradford Council

None received.

21/614 Planning applications

- a) **14/01823/HOU** – 3 Cliffe Avenue, Harden – Proposed conversion and alteration of existing detached garage to form habitable room – NO OBJECTION on principle, but the Parish Council would like to have a condition added stating that the room is only ancillary to the use of the main premises.

The Chairman closed the meeting at 9.15pm.

**The next full meeting will be held on 10 July 2014 at 7.15pm in
Harden Memorial Hall**